

# HEALTH, SAFETY & BUSINESS OPERATIONS UPDATE



**Your Veteran Builder**

As a family owned and operated business, “family” has always been a central focus of our mission and commitment to doing our best for our homeowners, team members and building partners.

We’re taking our responsibility to respond to Covid-19 seriously and instituting precautions to re-open our communities in accordance with industry guidelines. Our model homes and sales centers are available to tour by appointment and with limited capacity. We are adhering to the policies established by the Maryland Building Industry Association as it relates to touring.

## ***Here are the requirements:***

- Model Home (sales centers) must be locked at all times and unlocked only to allow prospects with scheduled appointments to enter
- Salesperson is not to shake hands or stand within 6’ of anyone
- All visitors and staff must wear face masks/protective face shields at all times
- If you are experiencing any symptoms of the virus please reschedule your appointment
- Hand washing to occur upon entering and exiting our model homes
- No more than 4 prospects from a max of two families in the model at one time.  
Avoid prospects from different families being in the same room at the same time

## ***Tools to Assist You:***

- In-person private tours can be scheduled to provide you with an uninterrupted visit and time with our sales counselors
- Virtual tours can be arranged to meet your specific needs
- Photos, 3D Virtual Tours, interactive floorplans and videos can be found on our website to help you explore our homes and communities

***If You’re Already a Homeowner or have met with a Sales Manager:*** Please contact your Community Sales Representative with any questions. We are able to communicate with you virtually and will be happy to schedule in-person and Facetime appointments with you.

***If you are a Future Homeowner or are new to Timberlake Homes:*** Our communities and models will be open to following the guidelines stated above. Our Online Sales Representative, Bob Rayman, will coordinate this visit with you and your Community Sales Representative.

Bob can be reached at [brayman@timberlakehomes.com](mailto:brayman@timberlakehomes.com) or at 443-618-2643.

Please leave a message if you do not immediately reach us and we will be back in touch with you.

**Thank you for your interest in Timberlake Homes – Your Veteran Builder.  
We look forward to meeting you and wish you well!**

